



**San Francisco Japantown Foundation  
1770 Post Street, #291  
San Francisco, CA 94115**

**Grant Application for the SF Japantown Foundation  
2022-23 Grant Year**

Thank you for your interest in the SF Japantown Foundation's (Foundation) Grant Application Program.

This year, the Board of Directors for the Foundation will be focusing on **three priorities**: providing **capital grants; projects that honor the founding members of our SF Japanese American community, and capacity building activities.**

Please see the information below for further details.

**The deadline to apply will be: Friday November 30, 2022  
by email** submission to: [sfjapantownfoundation@gmail.com](mailto:sfjapantownfoundation@gmail.com).

## **A.Capital Grants**

The COVID-19 pandemic years have been very challenging for all of us, particularly in SF Japantown. Many businesses were forced to close; tourism came to a sudden halt, and nonprofit organizations could not conduct any direct, in-person services thereby causing them to suffer a great economic loss. The culmination of all of these unforeseen and unplanned events caused SF Japantown to also suffer in its physical appearance as a dynamic, culturally relevant district and tourist attraction.

Although we are beginning to see more activity in Japantown, we have noticed that the tangible resources that house our community programs and organizations have seen an extraordinary deterioration. The lack of resources to maintain the façade of a building or dedicated funding for beautifying or preserving the interior of a building is the primary cause for this decline. There are very few, if any, grant programs that provide support for capital improvement for smaller organizations and entities that do not involve a great deal of paperwork and professional grantwriters and technicians to participate in the funding process.

We believe that having well maintained, attractive buildings will create further interest for the public to visit and attend programs and exhibits and other special events in SF Japantown. Thus, one of the priorities for this year's grant program will be to offer funding to provide specific assistance toward a storefront, façade or other interior needs.

### **Eligibility**

The applicant must be a nonprofit organization that is located and primarily conducts its direct service activities in SF Japantown.\*

The applicant must either own the building that will receive capital funding or rent from a building within SF Japantown.

If the applicant rents space in a building, the applicant will need to submit a letter of authorization from the applicant's landlord indicating that they approve of any potential capital improvements that are being proposed for this grant application.

Funds may be used for, but not limited to: façade improvement, signage, window displays, interior improvement that will further promote and enhance direct service programs, storefront rehabilitation and preservation.

**The minimum grant award is \$3,000. The maximum amount \$30,000.**

\*SF Japantown, for purposes of this grant application, is defined by the following boundaries: From Pine Street to the North; Webster Street to the West; Post Street to the South and Octavia Street to the East.

Please fill out the application for the Capital Grants Application listed below. You are requested to use the grant application that is provided and submit it back to us by the deadline date either in a Word format or PDF. Any attachments should be incorporated into this document as we will not review or consider any other documents.

## **B.Honoring our Founding Members of the SF Japanese American Community**

This year marks 80 years since Executive Order 9066 was signed by President Franklin D. Roosevelt that authorized US Government authorities to remove all persons of Japanese Ancestry from the west coast of the US. Over 8,000 persons of Japanese Ancestry were incarcerated into Detention Centers and Concentration Camps from the City and County of San Francisco.

Many of the Issei and Nisei who returned back to San Francisco after World War II were treated with hostility, extreme racism and hatred. They received little if any public safety

protection from the government during the initial years of their return back to San Francisco. Yet, the Japanese American community in San Francisco persevered and worked hard to build our community institutions and faith based organizations that we have today for the sake of the next generation.

Today, many of the Nisei leaders and supporters who built our community are in their late 80's-90's and have undergone the hardship of being forced to remain isolated at home during the COVID-19 pandemic.

SF Japantown made it through many severe economic, political, geographic and social hardships with the leadership of our Nisei generation. We therefore are interested in supporting projects that can help honor, appreciate and respect their hard work and serve as a guide for our future generations to withstand challenges in the future to sustain, preserve and maintain our community.

### **Eligibility**

The applicant must be a nonprofit organization located in SF Japantown.

The applicant will be required to create a project that will not exceed one calendar year, (i.e., with a start date in 2023 and can continue until 2024), and provide specific content as to how they plan to honor the Nisei generation. Specifically, the project should make the Nisei generation its central focus and not just assume that they will be a part of the audience.

The applicant will be asked to explain how they plan to attract their targeted Nisei audience and provide examples of how this will be implemented; **OR**

The applicant can create and implement a project that remember the Nisei through social media, print media or some other format.

Please fill out the application attached to apply for this category of funding.

**The minimum grant award is \$1,000. The maximum amount \$30,000.**

## **C.Capacity Building Activities**

In response to the pandemic's impact on community organizations in Japantown, we will also accept applications for capacity building activities which support sustainability and recovery efforts.

Capacity building activities can include projects which address staff retention, leadership development, fundraising, infrastructure, technology, succession planning, strategic planning, improved program delivery/evaluation, HR management, and other capacity building and sustainability related areas.



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### **SF Japantown Foundation Capital Grants Application Form**

**Note: Please use this Word document to complete your application. You may return it back to us in either a Word format or PDF. All information that should be considered must be incorporated into this document. No other documentation or files will be reviewed or considered.**

Name of Applicant:

Contact Person For Applicant:

Address of Applicant:

Email Address:

Telephone:

Tax Identification Number:

Amount of Request:

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#### **Questions About your Capital Project**

1. Please provide the exact address where the property is located for capital funding consideration.

2. Do you own the building where the capital project will take place? If not, please make sure to submit a letter from the landlord with this application indicating that they have agreed to and have authorized the proposed work that you are requesting.
3. What type of capital project are you interested in completing and the timeline it will take to complete this project. If this request for funding is part of a larger capital project, indicate which phase of funding from this organization will be targeted. (Your timeline should start from January, 2023)
4. What is the approximate timeline that it will take to complete this project if it exceeds a calendar year?
5. What is the estimated cost of this project and the total capital project? (please include any written estimates you may have on your project-or a summary of these costs)
6. Who will be conducting this project? (please indicate whether you have already retained a contractor/architect/person with expertise in the area you need assistance?)
7. How do you feel this project will enhance the work/appearance of your organization?
8. What will be the result of this project upon completion?
9. What other benefits do you think can be achieved by supporting this project?
10. Any other comments you wish to share.



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**SF Japan Foundation Honoring our Founding Members of the  
SF Japanese American Community Application Form**

**Note: Please use this Word document to complete your application. You may return it back to us in either a Word format or PDF. All information that should be considered must be incorporated into this document. No other documentation or files will be reviewed or considered.**

Name of Applicant:

Contact Person For Applicant:

Address of Applicant:

Email Address:

Telephone:

Tax Identification Number:

Amount of Request:

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**Questions About Your Project:**

1. What type of project are you interested in creating? (There is no page limitation but you should be as succinct and specific as possible)
2. Do you have any experience in creating projects specifically designed for a Nisei audience? If so, please provide one example
3. What will be the main focus/goal of your project? (You can share the content of your project here)
4. Where do you plan to conduct/implement this project?
5. How do you plan to outreach to your targeted audience? (please provide a detailed plan for your promotional outreach)
6. How will your project honor the Nisei generation that helped to build, create and preserve the San Francisco Japantown community?
7. Any other information that you wish to share.



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**SF Japan Foundation Capacity Building Activities Application Form**

**Note: Please use this Word document to complete your application. You may return it back to us in either a Word format or PDF. All information that should be considered must be incorporated into this document. No other documentation or files will be reviewed or considered.**

Name of Applicant:

Contact Person For Applicant:

Address of Applicant:

Email Address:

Telephone:

Tax Identification Number:

Amount of Request:

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**Questions About Your Project:**

1. What type capacity building activity are you interested in pursuing? (There is no page limitation but you should be as succinct and specific as possible)
2. Why do you feel that this activity will benefit your organization? (If you have retained a consultant who has recommended a particular plan/activity, that should be noted. In the alternative, you should provide documentation as to your organization's rationale for pursuing the activity)
3. What do you believe will be the outcome of the capacity building activity for your organization?
4. How do you believe that this activity will make your organization stronger/more effective in providing direct services for the Japanese American community?
5. How do you plan to conduct/implement this project?
6. What is your approximate timeline to pursue your capacity building activity?